

# **Snitterby Parish Council**

**Dear Councillor,**

You are hereby summoned to attend the Annual Council Meeting of Snitterby Parish Council to be held in the Village Hall on **Thursday 13th May at 19:30**.

Public participation will commence at 19:30 for a maximum of 15 minutes.

This is a public meeting but due to current restrictions in place, and capacity of the Hall, any comments or queries that you want to raise about the Village may be raised through:

**snitterbyparishcouncil@hotmail.co.uk**

**Andy Hopkins – Parish Clerk**

**4th May 2021**

## **AGENDA**

- 1. To receive apologies for absence**
- 2. To receive declarations of interest in accordance with the Localism Act 2011**
- 3. To approve the minutes of the meeting held on 21st January 2021**
- 4. To Elect the Chairman of the Parish Council**
- 5. To Elect the Vice-Chairman of the Parish Council**
- 6. To Appoint the Council representative to outside bodies**
- 7. Finance**
  - **To receive the year end finance reports**
    - Payments Report 2020/21
    - Bank Reconciliation 2020/21
    - Variance Report 2020/21
    - Internal Auditors Report 2020/21
  - **To approve the year end governance**
    - Certificate of Exemption 2020/21
    - Annual Governance Statement 2020/21
    - Accounting Statement 2020/21
  - **To approve payments**
- 8. Councillor Vacancy and Register of Interests**

- Notice for Vacancy following resignation
- Updating of Registers of Interest

#### **9. Cemetery Fees**

- To review Fees for 2021/22

#### **10. Review Clerks Salary**

- To review Salary for 2021/22

#### **11. To receive reports and feedback from the County and District Council**

#### **12. Police Matters**

- To receive an update on Police reports
- Graffiti in the Village
- Any matters to report

#### **13. Broadband Update**

#### **14. Training LALC**

#### **15. Grant Request**

- Received from St Nicholas Church

#### **16. Planning**

- To consider planning applications (if any)
- To receive WLDC planning decisions (if any)

#### **17. Highways**

- To report highway matters (if any)

#### **18. Clerk and Councillors to report back on previous action points**

#### **19. Timetable of Meetings 2021/22**

- To receive draft timetable for approval

#### **20. To discuss items raised after the agenda is published (if any) or any other updates considered relevant, items for next meeting**