

Snitterby Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on Thursday 19th March 2026 at Village Hall

Present: Cllr S Kapil (Vice Chair), Cllr R Lawrence, Cllr T Faulkner and Cllr I Moate

In Attendance: None

Clerk: M Coote

Members of the Public: None

Minute Number	Item
96/2526	Welcome and Public Questions Vice-Chair welcome given to those in attendance, no members of public were present
97/2526	Apologies Cllr S Bunney (WLDC), late apologies Cllr T Gundry (Chair), Cllr G Kettle-Gundry reasons accepted
98/2526	Declarations of Interest None received
99/2526	Minutes of the Parish Council Meeting held on Thursday 15th January 2026 Proposed: Cllr.S.Kapil Seconded: Cllr.R.Lawrence Those who attended in favour RESOLVED: The minutes of the meeting be accepted as a true and proper record.
100/2526	District and County Councillor reports and updates Cllr S Bunney (WLDC) report by email Environmental Health , Air quality incidents should be dealt with by Environmental Health at West Lindsey email:- environmental.protection@west-lindsey.gov.uk . Andy Gray (email:- andy.gray@west-lindsey.gov.uk) the officer in charge of this department has asked that all incidents of air quality, smell etc be sent to the team who will log them and then consider the appropriate action to be taken. To ensure that the WLDC officers involved are invited to a meeting twice or three times year to submit a report on progress. Home Farm, Cllr Duguid:- email:- cllr.a.duguid@west-lindsey.gov.uk incidents should be reported to him or his farm manager and they too would investigate and respond. Email:- dairy@nortonestate.com LGR The survey is open until 26 th of March. My support is for the county wide unitary as it leaves adult services, children's services and Fire and Rescue intact. [The decision to merge the police forces has already been taken). The system also means that services like waste collection and disposal will come under one level of authority rather than the two or three as now - this should improve the service. In my opinion all the schemes on offer throw up these general concerns. The reduced number of councillors will increase the workload of those who seek office - this will inevitably place more pressures on the parish councillors who do not receive allowances etc. The increased workload of local and district councillors could mean that less working age people will stand - which is not good for democracy. Several of the models - especially The City of Lincoln proposal - will concentrate business and money in urban areas, which does not bode well for rural communities like our area - who many would say are already not getting their fair share of resources.
101/2526	Chairman's/Parish Councillor updates Cllr.T.Faulkner:- to look into stop sign at crossroads again
102/2526	Clerk's report

Minutes Verification. Signature: Date:

	<p>Temporary Traffic Restriction: TTRO/TTR014752 Road closure Cliff Road (Between 140m & 190m West of High Street) Period of restriction: 04/03/2026-06/03/2026</p> <p>Unity Interest rate reduced from 2.10% to 1.95% 23/03/26</p> <p>WLDC up-to-date list of all current councillors for your parish, including any recent changes to ereg@west-lindsey.gov.uk by 28th February 2026. Done 11/02/26</p> <p>LCC: Grass cutting area of highway grass: 1376 sq metres 2026-27 Current contribution rate: £0.1815 2026-27 Contribution figure: £249.74 Your submission reference is 2755242</p> <p>Temporary Traffic Restriction: TTRO/TTR015109 Moor Road (Between 20m & 180m East of South Moor Lane)02/04/2026 - 02/04/2026, 06:00 to 18:00 Reason for restriction: Telegraph pole replacement</p> <p>Consultation announced for Cadent’s H2East Pipeline: Humber to Nottinghamshire will run from the 3rd March to 14th April 2026.</p> <p>HMRC Penalty and appeal</p> <p>LCCs Highway's contractors are offering the opportunity for Community Groups and Parish Councils to put forward small projects for their community volunteer works.</p> <p>Dovecote prune and tidy up to be put forward</p>																																																																																											
103/2526	<p>Police and Crime update NC06 area, reports received and circulated.</p>																																																																																											
104/2526	<p>Parish Matters Nothing to report</p>																																																																																											
	<p><u>Business Items - Motions Requiring Written Notice</u></p>																																																																																											
	<p>Finances, Budget & Procedures 2025/26</p>																																																																																											
105/2526	<p>Payments for Approval To approve payments from 15/01/2026=-19/03/2026 Proposed: Cllr.S.Kapil Seconded: Cllr.T.Faulkner All in favour RESOLVED: To make the following payments and accept bank reconciliations</p> <table border="1"> <thead> <tr> <th colspan="5">Expenditure</th> </tr> <tr> <th>Reference</th> <th>Description</th> <th>Amount</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Salary MC</td> <td>Clerk Salary Feb/Mar 26</td> <td>275.76</td> <td></td> <td>£275.76</td> </tr> <tr> <td>HMRC</td> <td>Tax MC</td> <td>69.00</td> <td></td> <td>£69.00</td> </tr> <tr> <td>Clerk</td> <td>WFH Allowance Jan/Feb 26</td> <td>26.00</td> <td></td> <td>£26.00</td> </tr> <tr> <td>Unity</td> <td>Bank Charges</td> <td>6.00</td> <td></td> <td>£6.00</td> </tr> <tr> <td>Unity</td> <td>Bank Charges</td> <td>6.00</td> <td></td> <td>£6.00</td> </tr> <tr> <td>Ebay</td> <td>In Memory Plaque</td> <td>9.99</td> <td></td> <td>£9.99</td> </tr> <tr> <td>WLDC</td> <td>Dovecote Grass Bin</td> <td>48.00</td> <td></td> <td>£48.00</td> </tr> <tr> <td>WLDC</td> <td>Cemetery Grass Bin</td> <td>48.00</td> <td></td> <td>£48.00</td> </tr> <tr> <td>Tim Roache</td> <td>Benches installation</td> <td>300.00</td> <td></td> <td>£300.00</td> </tr> <tr> <td>Wilkin Chapman</td> <td>Legal Services</td> <td>415.50</td> <td>75.10</td> <td>£490.60</td> </tr> <tr> <td>B&M</td> <td>A4 paper, envelopes</td> <td>7.25</td> <td></td> <td>£7.25</td> </tr> <tr> <td>Totals</td> <td></td> <td>£1,211.50</td> <td>£75.10</td> <td>£1,286.60</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="3">Income</th> </tr> <tr> <th>Reference</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>VAT reclaim</td> <td>£352.44</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="4">Transfers</th> </tr> </thead> <tbody> <tr> <td>Open Space</td> <td>Current</td> <td>Wrong Account Used</td> <td>£390.00</td> </tr> <tr> <td>Open Space</td> <td>Current</td> <td>Dovecote Grass Bin 2026-27</td> <td>£48.00</td> </tr> </tbody> </table> <p>Bank Balances: Current £4,869.18 @ 28/02/26 Reserves £4,954.08 @ 28/02/26, Open Space £5,926.32 @ 28/02/26</p>	Expenditure					Reference	Description	Amount	VAT	Total	Salary MC	Clerk Salary Feb/Mar 26	275.76		£275.76	HMRC	Tax MC	69.00		£69.00	Clerk	WFH Allowance Jan/Feb 26	26.00		£26.00	Unity	Bank Charges	6.00		£6.00	Unity	Bank Charges	6.00		£6.00	Ebay	In Memory Plaque	9.99		£9.99	WLDC	Dovecote Grass Bin	48.00		£48.00	WLDC	Cemetery Grass Bin	48.00		£48.00	Tim Roache	Benches installation	300.00		£300.00	Wilkin Chapman	Legal Services	415.50	75.10	£490.60	B&M	A4 paper, envelopes	7.25		£7.25	Totals		£1,211.50	£75.10	£1,286.60	Income			Reference	Description	Amount	HMRC	VAT reclaim	£352.44	Transfers				Open Space	Current	Wrong Account Used	£390.00	Open Space	Current	Dovecote Grass Bin 2026-27	£48.00
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	Cllr T Faulkner as non-bank signatory checked, confirmed and signed budget monitoring position and bank reconciliations. As per budget planning grass cutting contracts and internal audit to continue with present providers.
107/2526	Meetings Dates 2026-27 Meetings are held bi-monthly, the third Thursday beginning at 7.30pm in the Village Hall 21st May 2026 Annual Council Meeting approx. 7.45pm start for this meeting only 16 th July 2026 17 th September 2026 19 th November 2026 21 st January 2027 18 th March 2027
108/2526	LALC Proposed: Cllr.S.Kapil Seconded: Cllr.R.Lawrence All in favour RESOLVED: To subscribe to LALC Annual Membership £102.34 and LALC Annual Training Scheme £120.00 + £24.00 VAT = £144.00 for the coming year
109/2526	Church Bench Proposed: Cllr.S.Kapil Seconded: Cllr.I.Moate All in favour RESOLVED: To accept the quote from Tim Roache to repurpose the church bench with new slats £130.00
110/2526	Annual Parish Meeting 21st May 2026 Annual Parish Meeting @ 7.30pm followed by Annual Council Meeting
111/2526	Planning applications To consider any planning applications or decisions Applications WL 2026 00257 No objections noted Decisions WL 2026 00056 Pending
	<u>Next Meeting</u>
112/2526	Items for inclusion on the next Meeting agenda Standard Items Confidential matter
113/2526	Date and time of the next Meeting being Annual Council Meeting To confirm date and time of the Annual Council Meeting is set for Thursday 19 th March 2026 @ 7.45pm approx
	Council resolved to move into closed session in accordance with the public bodies (admission to meetings) act 1960 due to the confidential nature of the business to be discussed
114/2526	Confidential Matter Considered

Meeting started at 7.45pm and closed at 9.45pm

Signed:

Print Name:

Date:

Minutes Verification. Signature: Date:

