

Snitterby Parish Council

Minutes of the Ordinary Meeting of the Parish Council held on Thursday 18th September 2025 at Village Hall

Present: Cllr S Kapil (Vice Chair), Cllr R Lawrence and Cllr I Moate

Due to the absence of the Chair the Vice Chair stood in to Chair the meeting

In Attendance: Cllr S Bunney

Clerk: M Coote

Members of the Public: None

Minute Number	Item
40/2526	Welcome and Public Questions Chair welcome given to those in attendance, no members of public were present
41/2526	Apologies Cllr Tom Gundry (Chair), Cllr G Kettle-Gundry, Cllr G Spires and Cllr T Faulkner reasons accepted
42/2526	Declarations of Interest None received
43/2526	Minutes of the Parish Council Meeting held on Thursday 17th July 2025 Proposed: Cllr.R.Lawrence Seconded: Cllr.I.Moate Those who attended in favour RESOLVED: The minutes of the meeting be accepted as a true and proper record.
44/2526	District and County Councillor reports and updates Local Government Reform Councillor Bunney will be holding a public meeting on Wednesday October 1 st at 6.30pm in The Committee Room at The Festival Hall, Caistor Road, Market Rasen LN8 3HT. Meeting at Bishop Norton to discuss issues with spreading/smell of the materials, looking at recording incidents, but still keep reporting issues as they arise. Find a solution where all can live together, follow up meeting to be arranged. Scampton , economic development and housing for local's discussions continue Police funding issues , reorganized neighbourhood teams still under Welton team, extra cover, continue to report crimes as they occur Devolution underway, to be reviewed in 2 years' time
45/2526	Chairman's/Parish Councillor updates Cllr.I.Moate completed councillor induction training 16/09/2025
46/2526	Clerk's report National pay awards agreed Back dated pay to April 25 and accept new rates under green book rules Police LWL Parish Council Briefing Session - 25th September 2025 Graham to attend Councillor Initiative Fund £800.00 received for benches LCC Winter salt bags available to order Road Closure 06/10/2025 – 08/10/2025 TTRO/TTR012240 Anglian Water– Cliff Road (between 150-200m southwest of Norton Road)
47/2526	Police and Crime update NC06 area, report circulated prior to meeting. Invite PC Toyne to attend a future meeting
48/2526	Parish Matters Facebook Snitterby Community Page, present clerk to be added as admin

Minutes Verification. Signature: Date:

	20 Poppies received, to be displayed around the village for remembrance day																																																																									
	<u>Business Items - Motions Requiring Written Notice</u>																																																																									
	Finances, Budget & Procedures 2025/26																																																																									
49/2526	<p>Payments for Approval To approve payments from 17/07/2025-18/09/2025 Proposed: Cllr.S.Kapil Seconded: Cllr.R.Lawrence All in favour RESOLVED: To make the following payments and accept bank reconciliations</p> <table><tr><th colspan="5">Expenditure</th></tr><tr><th>Reference</th><th>Description</th><th>Amount</th><th>VAT</th><th>Total</th></tr><tr><td>Grant</td><td>Triangle Magazine</td><td>100.00</td><td></td><td>£100.00</td></tr><tr><td>Salary MC</td><td>Clerk Salary Aug/Sept 25 inc pay rise and backdating to April 25</td><td>366.06</td><td></td><td></td></tr><tr><td></td><td>Less Tax 20%</td><td>-73.22</td><td></td><td>£292.84</td></tr><tr><td>HMRC</td><td>Tax MC</td><td>73.22</td><td></td><td>£66.82</td></tr><tr><td>Green Grass</td><td>Grass Cutting</td><td>78.00</td><td>15.60</td><td>£93.60</td></tr><tr><td>Green Grass</td><td>Grass Cutting</td><td>78.00</td><td>15.60</td><td>£93.60</td></tr><tr><td>Village Hall</td><td>Usage 2024-2025</td><td>71.00</td><td></td><td>£71.00</td></tr><tr><td>Unity</td><td>Bank Charges</td><td>1.55</td><td></td><td>£1.55</td></tr><tr><td>Totals</td><td></td><td>£694.61</td><td>£31.20</td><td>£725.81</td></tr></table> <table><tr><th colspan="3">Income</th></tr><tr><th>Reference</th><th>Description</th><th>Amount</th></tr><tr><td>Reserve Account</td><td>Interest July 25</td><td>4.40</td></tr><tr><td>Reserve Account</td><td>Interest August 25</td><td>3.05</td></tr><tr><td>Reserve Account</td><td>Cemetery Invoice 016/2025</td><td>100.00</td></tr><tr><td>Current</td><td>Councillor Initiative Fund</td><td>800.00</td></tr></table> <p>Bank Balances: Current £7,195.25 @ 30/08/25 expenditure due £725.81 Reserves £4,920.34 @ 30/08/25, Open Space £6,307.67 @ 30/08/25</p>	Expenditure					Reference	Description	Amount	VAT	Total	Grant	Triangle Magazine	100.00		£100.00	Salary MC	Clerk Salary Aug/Sept 25 inc pay rise and backdating to April 25	366.06				Less Tax 20%	-73.22		£292.84	HMRC	Tax MC	73.22		£66.82	Green Grass	Grass Cutting	78.00	15.60	£93.60	Green Grass	Grass Cutting	78.00	15.60	£93.60	Village Hall	Usage 2024-2025	71.00		£71.00	Unity	Bank Charges	1.55		£1.55	Totals		£694.61	£31.20	£725.81	Income			Reference	Description	Amount	Reserve Account	Interest July 25	4.40	Reserve Account	Interest August 25	3.05	Reserve Account	Cemetery Invoice 016/2025	100.00	Current	Councillor Initiative Fund	800.00
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50/2526	<p>Budget 2025-26 Budget monitoring position and bank reconciliation agreed</p>																																																																									
51/2526	<p>Laptop Proposed: Cllr.S.Kapil Seconded: Cllr.R.Lawrence All in favour RESOLVED: To purchase laptop for Parish Council use up to £400.00 gross and licence for word/excel, anti virus and related items up to £100</p>																																																																									
52/2526	<p>Information Technology Proposed: Cllr.S.Kapil Seconded: Cllr.I.Moate All in favour RESOLVED: Approve and accept policy</p>																																																																									
53/2526	<p>New Benches and Bench Donation Consider options and quotes Additional Quotes to be sort, agenda next meeting</p>																																																																									
54/2526	<p>Planning applications To consider any planning applications or decisions None received</p>																																																																									
	<u>Next Meeting</u>																																																																									
55/2526	<p>Items for inclusion on the next Meeting agenda Bank Signatory Clerk WFH Allowance Benches and plaque for in memory Budget Planning/Precept 2025-26</p>																																																																									

56/2526	Date and time of the next Meeting The date and time of the next Parish Council Meeting was confirmed as Thursday 20 th November 2025, starting at 7:30pm at the Village Hall
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Meeting started at 7.30pm and closed at 8.44pm

Signed:

Print Name:

Date:

Minutes Verification. Signature: Date: