

Snitterby Parish Council

Minutes of the Meeting of the Parish Council held on Thursday 21 November 2024 at Village Hall

Present: Councillors T Gundry (Chairman), S Kapil, R Lawrence, T Faulkner and G Spires.

Clerk M Coote

Members of the Public – none

Minute Number	Item																																																																
50/2425	Welcome from chair given to those in attendance, no members of public were present																																																																
51/2425	Apologies for absence from Cllr G Kettle-Gundry and Cllr.S Bunney LCC & WLDC were received and accepted.																																																																
52/2425	Declarations of Interest None received																																																																
53/2425	Minutes of the Parish Council Meeting held on Thursday 18th July 2024 Proposed: Cllr.G.Spires Seconded: Cllr.S.Kapil Those who attended all in favour RESOLVED: That the minutes of the meeting be accepted as a true and proper record.																																																																
54/2425	District and County Councillor reports and feedback Cllr.S.Bunney apologies																																																																
55/2425	Chairman's/Parish Councillor updates No items that are not on agenda																																																																
56/2425	Clerk's report No items that are not on agenda																																																																
57/2425	Police and Crime update NC06 area reports circulated. No immediate concerns in the Parish.																																																																
58/2425	Parish Matters Telephone Box:- Thanks to Cllr. R. Lawrence for clearing debris/cleaning and Clerk for removing plant growth. One donation £50.00 received and hopeful of further monies. British Hardwood Trees have offered to do the work on the box, timing is dependent on season and availability of work force but should hopefully be completed Spring/Summer 2025. Grass Cutting:- Discussed and resolved that existing arrangements remain for year 2025/26																																																																
59/2425	<p>Finance To approve payments for October/November 2024 Proposed: Cllr.R.Lawrence Seconded: Cllr.S.Kapil All in favour RESOLVED: To make the following payments and accept bank reconciliation up to 21 November 2024</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d3d3d3;"> <th colspan="5" style="text-align: left;">Expenditure</th> </tr> <tr style="background-color: #d3d3d3;"> <th style="text-align: left;">Reference</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">Amount</th> <th style="text-align: left;">VAT</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>Salary MC</td> <td>Clerk Salary October/November 24 13 hrs per mth + payrise backdated</td> <td style="text-align: right;">384.02</td> <td></td> <td></td> </tr> <tr> <td></td> <td>Less Tax 20%</td> <td style="text-align: right;">-76.80</td> <td></td> <td style="text-align: right;">£307.22</td> </tr> <tr> <td>HMRC</td> <td>Tax MC</td> <td style="text-align: right;">76.80</td> <td></td> <td style="text-align: right;">£76.80</td> </tr> <tr> <td>Green Grass</td> <td>Grass Cutting INV #3090</td> <td style="text-align: right;">74.68</td> <td style="text-align: right;">14.94</td> <td style="text-align: right;">£89.62</td> </tr> <tr> <td>Paul Wilson</td> <td>Grass Cutting Dovecote</td> <td style="text-align: right;">120.00</td> <td></td> <td style="text-align: right;">£120.00</td> </tr> <tr> <td>Paul Wilson</td> <td>Grass Cutting Cemetery</td> <td style="text-align: right;">300.00</td> <td></td> <td style="text-align: right;">£300.00</td> </tr> <tr> <td>LALC</td> <td>Website fees</td> <td style="text-align: right;">90.00</td> <td style="text-align: right;">18.00</td> <td style="text-align: right;">£108.00</td> </tr> <tr> <td>Wickes/PPG Architecture</td> <td>Telephone box paint/supplies</td> <td style="text-align: right;">117.62</td> <td style="text-align: right;">23.53</td> <td style="text-align: right;">£141.15</td> </tr> <tr> <td>Totals</td> <td></td> <td style="text-align: right;">£1,086.32</td> <td style="text-align: right;">£54.47</td> <td style="text-align: right;">£1,142.79</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d3d3d3;"> <th colspan="3" style="text-align: left;">Income</th> </tr> <tr style="background-color: #d3d3d3;"> <th style="text-align: left;">Reference</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Expenditure					Reference	Description	Amount	VAT	Total	Salary MC	Clerk Salary October/November 24 13 hrs per mth + payrise backdated	384.02				Less Tax 20%	-76.80		£307.22	HMRC	Tax MC	76.80		£76.80	Green Grass	Grass Cutting INV #3090	74.68	14.94	£89.62	Paul Wilson	Grass Cutting Dovecote	120.00		£120.00	Paul Wilson	Grass Cutting Cemetery	300.00		£300.00	LALC	Website fees	90.00	18.00	£108.00	Wickes/PPG Architecture	Telephone box paint/supplies	117.62	23.53	£141.15	Totals		£1,086.32	£54.47	£1,142.79	Income			Reference	Description	Amount			
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Minutes Verification. Signature: Date:

	Interest Reserve Account	Interest Sept 24	5.36
	Cemetery	INV 010/2024	100.00
	LCC	Grass Cutting Contribution 2025/26	239.42
	Donation	Telephone Box	50.00
	Total		£394.78
Bank Balances after payments/income: Current £4,517.60, Reserves £4,459.08, Open Space £6,353.67			
60/2425	6 Monthly Bank Reconciliation Cllr. G. Spires appointed and verified bank reconciliations for all bank accounts		
61/2425	Precept/Budget 2025/26 Next financial year income and expenditure discussed Proposed: Cllr.G.Spires Seconded: Cllr.S.Kapil All in favour RESOLVED: To set provisional budget for 2025/26 at £3,828.00		
62/2425	Planning Applications WL/2024/00802 no objection or comments		
	Next Meeting		
63/2425	Actions to be undertaken before the next Meeting Submit precept request to WLDC Large poppies for next year's remembrance Village Map Legal enquiry		
64/2425	Items for inclusion on the next Meeting agenda Budget Planning/Precept 2025/26		
65/2425	Date and time of the next Meeting The date and time of the next Parish Council Meeting was confirmed as Thursday 16 th January 2025, starting at 7:30pm at the Village Hall		

Meeting started at 7.30pm and closed at 8.39pm

Signed:

Print Name:

Date:

Minutes Verification. Signature: Date: