

Snitterby Parish Council

Minutes of the Annual Meeting of the Parish Council held on Thursday 18 July 2024 at Village Hall

Present: Councillors S Kapil, R Lawrence and G Spires.

Clerk M Coote

Members of the Public – none

Minute Number	Item																																																																																																			
20/2425	Apologies for absence Councillors T Gundry (Chairman), G Kettle-Gundry, and T Faulkner, no other apologies for absence were received																																																																																																			
21/2425	Declarations of Interest None received																																																																																																			
22/2425	Minutes of the Parish Council Meeting held on Thursday 9th May 2024 RESOLVED: That the minutes of the meeting be accepted as a true and proper record.																																																																																																			
23/2425	Co-option of Parish Councillor None received																																																																																																			
24/2425	District and County Councillor reports and feedback No attendance and no reports received																																																																																																			
25/2425	Police, crime and anti-social behaviour update Reports for area NC06 circulated. No problems in Snitterby have been reported																																																																																																			
26/2425	<p>Finance To approve payments for June/July 2024 RESOLVED: To make the following payments and accept bank reconciliation up to 18 July 2024</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d3d3d3;"> <th colspan="5" style="text-align: left;">Expenditure</th> </tr> <tr> <th style="text-align: left;">Reference</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">Amount</th> <th style="text-align: left;">VAT</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>Salary MC</td> <td>Clerk Salary June/July 13 hrs per mth</td> <td style="text-align: right;">317.46</td> <td></td> <td></td> </tr> <tr> <td></td> <td>Less Tax 20%</td> <td style="text-align: right;">-63.50</td> <td></td> <td style="text-align: right;">253.96</td> </tr> <tr> <td>HMRC</td> <td>Tax MC</td> <td style="text-align: right;">63.50</td> <td></td> <td style="text-align: right;">63.50</td> </tr> <tr> <td>Cloud Next Ltd</td> <td>Home Hosting snitterbyparishcouncil.gov.uk</td> <td style="text-align: right;">49.99</td> <td style="text-align: right;">9.99</td> <td style="text-align: right;">59.98</td> </tr> <tr> <td>Cloud Next Ltd</td> <td>Domain name snitterbyparishcouncil.gov.uk</td> <td style="text-align: right;">10.00</td> <td style="text-align: right;">2.00</td> <td style="text-align: right;">12.00</td> </tr> <tr> <td>Cloud Next Ltd</td> <td>Paid by card JM Coote</td> <td></td> <td></td> <td style="text-align: right;">71.98</td> </tr> <tr> <td>Green Grass</td> <td>Grass Cutting INV #3032</td> <td style="text-align: right;">74.68</td> <td style="text-align: right;">14.94</td> <td style="text-align: right;">89.62</td> </tr> <tr> <td>Green Grass</td> <td>Grass Cutting INV #3038</td> <td style="text-align: right;">74.68</td> <td style="text-align: right;">14.94</td> <td style="text-align: right;">89.62</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">179.24</td> </tr> <tr> <td>WLDC</td> <td>Defib Maintenance 2024/25</td> <td style="text-align: right;">88.33</td> <td style="text-align: right;">17.67</td> <td style="text-align: right;">106.00</td> </tr> <tr> <td>Postage</td> <td>Stamps and postage</td> <td style="text-align: right;">14.30</td> <td></td> <td style="text-align: right;">14.30</td> </tr> <tr> <td>Green Grass</td> <td>Grass Cutting INV #3050</td> <td style="text-align: right;">74.68</td> <td style="text-align: right;">14.94</td> <td style="text-align: right;">89.62</td> </tr> <tr> <td>Wilkin Chapman</td> <td>Invoice 1108653/1</td> <td style="text-align: right;">1034.00</td> <td style="text-align: right;">200.00</td> <td style="text-align: right;">2012.60</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d3d3d3;"> <th colspan="3" style="text-align: left;">Income</th> </tr> <tr> <th style="text-align: left;">Reference</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Interest Reserve Account</td> <td>Interest May 24</td> <td style="text-align: right;">2.92</td> </tr> <tr> <td>Pit Rent</td> <td>Cash Transfer</td> <td style="text-align: right;">90.00</td> </tr> <tr> <td>Cemetery</td> <td>INV 009/2024</td> <td style="text-align: right;">300.00</td> </tr> <tr> <td>Cemetery</td> <td>INV 008/2024</td> <td style="text-align: right;">600.00</td> </tr> <tr> <td>Interest Reserve Account</td> <td>Interest June 24</td> <td style="text-align: right;">4.40</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right;">997.32</td> </tr> </tbody> </table> <p>Budget 24/25</p>	Expenditure					Reference	Description	Amount	VAT	Total	Salary MC	Clerk Salary June/July 13 hrs per mth	317.46				Less Tax 20%	-63.50		253.96	HMRC	Tax MC	63.50		63.50	Cloud Next Ltd	Home Hosting snitterbyparishcouncil.gov.uk	49.99	9.99	59.98	Cloud Next Ltd	Domain name snitterbyparishcouncil.gov.uk	10.00	2.00	12.00	Cloud Next Ltd	Paid by card JM Coote			71.98	Green Grass	Grass Cutting INV #3032	74.68	14.94	89.62	Green Grass	Grass Cutting INV #3038	74.68	14.94	89.62					179.24	WLDC	Defib Maintenance 2024/25	88.33	17.67	106.00	Postage	Stamps and postage	14.30		14.30	Green Grass	Grass Cutting INV #3050	74.68	14.94	89.62	Wilkin Chapman	Invoice 1108653/1	1034.00	200.00	2012.60	Income			Reference	Description	Amount	Interest Reserve Account	Interest May 24	2.92	Pit Rent	Cash Transfer	90.00	Cemetery	INV 009/2024	300.00	Cemetery	INV 008/2024	600.00	Interest Reserve Account	Interest June 24	4.40	Total		997.32
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Minutes Verification. Signature: Date:

	Income	YTD	Expenditure	Budget	YTD inc VAT	Committed YTD inc VAT
	Precept	3,524.00	Elections	0.00	0.00	
	Cemetery	1,450.00	Events	80.00	0.00	
	Pit Rent	90.00	Grants	200.00	200.00	
	LCC Grass Grant	104.31	Grass Cutting	490.00	89.62	268.86
	VAT	379.35	Insurance	350.00	362.33	
	Interest	8.81	Internal Auditor	50.00	50.00	
			LALC	90.00	89.70	
			Training	200.00	144.00	
			Staff Costs	2,000.00	380.96	317.46
			Staff Expenses	40.00	0.00	
			Stationery	60.00	0.00	14.30
			Village Hall	80.00	0.00	
			Solicitors	1000.00	0.00	1,234.00
			Green Waste Bin	44.00	44.00	
			Green Waste Bin OS	44.00	44.00	
			Defib Maintenance 23/24	0.00	100.00	
			Defib Maintenance 24/25	0.00	0.00	106.00
			.Gov email	0.00	0.00	71.98
	Total Income	5,556.47		4,728.00	1,504.61	2,012.60
Bank Balances: Current £8,230.27, Reserves £4,292.90, Open Space £6,353.67						
27/2425	Planning Nothing to consider and no decisions received					
28/2425	Highways Maintenance team attended Snitterby on May 20 th to clear and jet the gully and drain outside the Royal Oak. The team identified a fault in the system that they believe is the cause of the blockage. An order has been raised to undertake the work but so far a timeline has not been issued. In summary the work is to extend a pipe from the gully into the stream.					
29/2425	Plough Donation Donation considered but agreed to decline the offer					
30/2425	Councillor and Clerk's updates Councillors:- Dog fouling:- agreed how to report posters to be placed around the village Dog Poo Bin:- The bin on Bishop Norton Road has been kicked over, a temporary repair has been done. Agreed to report to action full repair Pathway:- Agreed to approach farmer regarding over grown pathway between Waddingham and Snitterby to see if they can assist with clearance. Clearway sign:- The sign is incorrectly positioned. Agreed to photo and report Moor Lane:- Check if road is adopted by district council, report potholes Cemetery:- Agreed to explore process/requirements of land being changed to cemetery Clerk:- LCC grass cutting contribution:- rate for 2024-25 will now be £0.058 per square metre for three cuts. This equates to a total of £239.42 based on a total area of 1376m ² County Council:- regarding any footpaths, pavements, rights of way that could do with maintenance /upgrade, the footpath from Ivan House to the Moor is overgrown and could cause an accident. No update received Moor Road:- Resident has contacted regarding a speed limit restriction extension survey done sometime ago. Agreed follow up with district councillor.					
31/2425	Telephone Box Nomination to Lincolnshire County Council Highway Service programme of Social Value Volunteering Days for 2024/2025 to paint and adapt to a book exchange, no update.					

	Waddingham Parish Council have converted theirs, agreed to approach for guidance. Survey residents on facebook to gain their input
32/2425	Confidential Item No further update
33/2425	Date and time of the next Meeting The date and time of the next Ordinary Parish Council Meeting was confirmed as Thursday 19 th September 2024, starting at 7:30pm at the Village Hall

Meeting started at 7.30pm and closed at 8.15pm

Signed:

Print Name:

Date:

Minutes Verification. Signature: Date: