

Snitterby Parish Council**Minutes of a Parish Council Meeting held at Snitterby Village Hall on Thursday 16 May 2019.**

Present: Natasha Vick (Clerk), Cllr Ben Thornton, Cllr Brian Milton, Cllr Tom Gundry.  
There were no members of the public present.

The meeting commenced at 1931

**1. To elect a Chairman of the Council**

Cllr Brian Milton elected Chairman of the Council

**2. To receive the Chairman's declaration of acceptance of office.**

Declaration completed and counter signed

**3. To elect a Vice Chairman**

Cllr T Gundry elected as Vice-Chairman of the Council

**4. To receive apologies for absence**

No apologies received

**5. To receive declarations of interest in accordance with the Localism Act 2011**

Cllr B Thornton declared an interest in item 12a) Planning application 139365 Black Beck

**6. To appoint a member of the Village Hall Committee**

Councillors requested Richard Clare to continue to be the Village Hall member for the Council.

**7. To approve the minutes of the meeting held on March 14 2019**

Minutes approved and signed as a true record

**8. Police Matters:****a. To receive the police report**

Report from PCSO regarding low flying paragliders over lambs and highway. Police attended and provided advice to pilot and landowner.

**b. To report urgent matters to the police****9. To receive reports, questions and answers from the County and District Councillor**

No reports received

**10. Clerk and Councillors to report back on previous action points**

a) Pit rent has been paid for another year at £90.00

b) Openspace bin confirmation received and bin has now been emptied, WLDC have reclassified the bin as residential

**11. Finance**

a) To receive the Treasurer's report

i. Precept received, VAT reclaim submitted

ii. Balances on accounts

1. Reserve £1,111.53

2. Current £4,224.69

3. Openspace £5,983.00

b) To review fixed asset register

i. Mower to be written off, telephone kiosk to be added to register and confirm with insurers to add it onto policy

- ii. Confirmed asset list correct when updated
- c) To approve payments
  - i. Payments approved:
    1. Internal audit £30.00
    2. Zurich Insurance £288.70
    3. Green Grass Contracting £62.94

Currently there are not enough signatories in place to sign the cheques. Agreed to delay payment to 2 & 3 and to pay 1 with petty cash until next payment.

- d) To approve the accounts and audit statement for 2018/19 – accounts approved and signed
- e) Clerk salary reviewed and agreed to increase by one scale to SCP18

## **12. Planning**

- a. To consider planning applications:
  - i. 139365 – Black Beck  
Application to remove original planning condition. Council not quorate for voting but agreed to confirm with WLDC that had there been a vote the expectation would have been in support of the application as the councillors remaining expressed their support.
  - ii. 139386 – Church Lane  
Detailed full planning application following previous successful outline application. The Parish Council have no objections to this application.
- b. To receive WLDC planning decisions (if any)
- c. Five months since refusal of Holywell Grange application, one month remaining for an appeal to be submitted.

## **13. To report Highways matters**

- a. Potholes on Manor Corner to be reported again through usual channels and agreed to report to Cllr Strange again. One sign missing from A15 directly opposite the entrance to Cliff Road.

## **14. To consider increases to cemetery charges**

Price increases implemented last year of 10%.  
Agreed to increase prices slightly, full plot increased from £220 to £230, with all other options increasing slightly in line. Full details available on request. Prices effective immediately.

## **15. To confirm approval of code of conduct**

All codes of conduct approved and declarations signed.

## **16. To consider arrangements for co-option**

Council agreed to advertise the four council vacancies on the notice board with a closing date of June 30 and add co-option to the agenda of the July agenda.

## **17. To confirm date of July meeting and agree items for the agenda**

Date of next meeting confirmed for July 11 2019 at 1930.

**Meeting closed at 2040**